



## RISK AUDIT AND PERFORMANCE COMMITTEE

<b>Date of Meeting</b>	17 June 2025
<b>Report Title</b>	Directions Update Report
<b>Report Number</b>	HSCP25.043
<b>Lead Officer</b>	Alison MacLeod, Strategy and Transformation Lead
<b>Report Author Details</b>	Name: Alison MacLeod Job Title: Strategy and Transformation Lead Email Address: <a href="mailto:alimacleod@aberdeencity.gov.uk">alimacleod@aberdeencity.gov.uk</a>
<b>Consultation Checklist Completed</b>	Yes
<b>Directions Required</b>	No
<b>Exempt</b>	No
<b>Appendices</b>	A. Directions Tracker B. Record of Data Protection Impact Assessments (DPIAs)
<b>Terms of Reference</b>	6. Instruct Performance Reviews and related processes.

### 1. Purpose of the Report

- 1.1. This report presents the six-monthly update on the status of Directions made by the Integration Joint Board (IJB) to Aberdeen City Council (ACC) and NHS Grampian (NHSG).

### 2. Recommendations

- 2.1. It is recommended that the Risk, Audit and Performance Committee:
- a) Notes the detail and updates contained within the report and the two appendices.



## **RISK AUDIT AND PERFORMANCE COMMITTEE**

### **3. Strategic Plan Context**

- 3.1.** Under Section 26 of the Public Bodies (Joint Working) (Scotland) Act 2014, in order to carry out the functions delegated, the IJB must give Directions to a constituent authority. For Aberdeen City IJB the constituent authorities are ACC and NHSG. Monitoring the effectiveness of the Direction process provides assurance that activity is being undertaken to help further the delivery of the Strategic Plan. Many of the Directions made are linked directly to specific programmes or projects as set out in the Delivery Plan.

### **4. Summary of Key Information**

- 4.1.** 'Health and Social Care Integration Statutory Guidance - Directions from Integration Authorities to Health Boards and Local Authorities', published in January 2020, states that there should be a log kept of all Directions made. At its meeting on 23 September 2020, the Risk Audit and Performance Committee (RAPC) agreed that a report on Directions would be presented every 6 months to review this log and provide assurance that the Directions were being issued and actioned in accordance with the 2014 Act.
- 4.2.** Members agreed at the RAPC on 23rd June 2022 to a new 'traffic lights' system with four classifications to indicate the status of Directions. The classifications are as follows;

GREEN (Ongoing) indicating where the current direction is still valid, in place and not due for renewal or completion.

AMBER (Due) indicating Directions which are due for renewal or completion within the 6 months following the date of the Committee where the report is presented, including those which are at risk of not being completed within the timescale and / or within the allocated budget. In the case of the latter, an update to RAPC is required.

RED (Concern) indicating Directions which have either:

- a) Not been implemented due to issues with implementation e.g. no service available to deliver on the direction; or
- b) Directions which have expired and have not been reported as renewed or completed.



## RISK AUDIT AND PERFORMANCE COMMITTEE

GREY (Complete) – indicating Directions where the date has expired, and the direction is either no longer required or has been superseded by a new direction. It also includes Directions which have been completed within a set timescale and will not be required to continue beyond that.

- 4.3.** Appendix A shows all ‘open’ Directions and those Directions which were reported previously to the RAPC meeting in December 2024 but have since had a change in status. Those that are now complete will be archived for future reports. Four Directions have been added to the spreadsheet since the last report – one from the IJB meeting on 18<sup>th</sup> March 2025 in relation to Grant Funding and three from the IJB meeting on 4<sup>th</sup> February 2025 in relation to the Annual Procurement Workplan 2025/26. One of these Directions relates to 23 residential services for older people under the national Care Home Contract, another to six Care homes for people with Learning Disabilities, and the third to a service supporting people with substance use issues. The Directions in Appendix A are sorted in chronological order of the ‘Effective To’ date, starting with the oldest date.
- 4.4.** The total number of ‘open’ Directions reported is 35. It should be noted that some IJB decisions require a Direction to be made to both ACC and NHSG. Ten (28%) of the 35 Directions are now complete (Grey category) and will be removed from the report for the next iteration. It should be noted that eight of these previously had a timescale of ‘ongoing’. As reported to the RAPC meeting on 3<sup>rd</sup> December 2024 we reviewed these and confirmed that the budgets were part of the Medium-Term Financial Framework which is updated every year and subject to a new Direction each year. There was therefore no need to keep these separate Directions open. 24 of the 35 Directions (69%) are classified as Green (still live within their timescale), and one (6%) as Amber (timescale expiring within 6 months of the date of this meeting). The service that this relates to is currently under review. There are no Directions in the Red (expired) category.
- 4.5.** As part of the 2022/23 Internal Audit Programme an audit was undertaken on Data Sharing. One of the recommendations was to ensure assurance is obtained that Data Protection Impact Assessments (DPIAs) are completed where appropriate and that a register of these is held by each Data Controller. It was agreed to add this assurance to the process of capturing and monitoring Directions. The record of Data Protection Impact Assessments (DPIAs) is attached at Appendix B.



## **RISK AUDIT AND PERFORMANCE COMMITTEE**

### **5. Implications for Risk Audit and Performance Committee**

#### **5.1. Equalities, Fairer Scotland and Health Inequality**

As this is a report on performance and no changes to service delivery are proposed, there is no requirement for an impact assessment to be undertaken and there are no direct implications in respect of Equality, Fairer Scotland or Health Inequality. The individual reports which prompted the Directions referred to within this report would have been subject to impact assessments where relevant.

#### **5.2. Financial**

There are no direct financial implications as a result of the recommendations in this report. The individual reports which prompted the Directions referred to within this report would have noted the financial implications and the budget would have been identified within the Direction.

#### **5.3. Workforce**

There are no direct workforce implications as a result of the recommendations in this report. The individual reports which prompted the Directions referred to within this report would have noted the workforce implications and links to the Workforce Plan.

#### **5.4. Legal**

The monitoring of the Directions Log ensures that the IJB is discharging the requirement under the Health and Social Care Integration Statutory Guidance- Directions from Integration Authorities to Health Boards and Local Authorities (Jan 2020).

#### **5.5. Unpaid Carers**

There are no direct implications for Unpaid Carers as a result of the recommendations in this report.

#### **5.6. Information Governance**

There are no direct information governance implications arising from the recommendations in this report.

#### **5.7. Environmental Impacts**



## RISK AUDIT AND PERFORMANCE COMMITTEE

There are no direct environmental implications arising from the recommendations in this report.

### 5.8. Sustainability

There are no direct sustainability implications arising from the recommendations in this report.

### 5.9. Other

None.

## 6. Management of Risk

### 6.1. Identified risks(s)

There is a risk that if the Directions Log is not reviewed on a regular basis there would be no assurance that the IJB is discharging the requirement under the Health and Social Care Integration Statutory Guidance- Directions from Integration Authorities to Health Boards and Local Authorities (Jan 2020).

### 6.2. Link to risks on strategic or operational risk register:

This report links to Risk 4 on the Strategic Risk Register,  
Cause: Performance standards/outcomes are set by national and regulatory bodies and those locally determined performance standards are set by the board itself.

Event: There is a risk that the IJB, and the services that it directs and has operational oversight of, fails to meet the national, regulatory and local standards.

Consequence: This may result in harm or risk of harm to people.

### 6.3. How might the content of this report impact or mitigate the known risks:

The 6 monthly Directions Update Report provides the necessary regular review and assurance.



## APPENDIX A

Direction in relation to	Total Budget	Report No. (HSCP)	Lead Officer	ACC/ NHSG	Date Approved	Effective To	Status	Narrative
Grants	£661,227.00	23.005	S Omand-Smith	ACC	31/01/23	31/03/25		Direction closed. Direction related to report HSCP25.021 approved at IJB on 18 <sup>th</sup> March supersedes. Grant to Scottish Care ceased other grants continuing.
Medium Term Financial Framework (MTFF)	£131,067,000	24.012	Amy McDonald	ACC	01/04/24	31/03/25		Draft MTFF approved at IJB on 18 <sup>th</sup> March 2025 with instruction to bring a refreshed version alongside the Strategic Plan on 1 <sup>st</sup> July 2025
Medium Term Financial Framework (MTFF)	£266,000,000 (of which approximately £30M relates to Hosted Services and £53M is set aside for large hospital services)	24.012	Amy McDonald	NHSG	01/04/24	31/03/25		Draft MTFF approved at IJB on 18 <sup>th</sup> March 2025 with instruction to bring a refreshed version alongside the Strategic Plan on 1 <sup>st</sup> July 2025
First Contact Mental Health and Wellbeing	£1,462,733.00	21.045	S. Omand-Smith	ACC	25/05/21	31/08/25		Action 15 Funding – service currently under review.
Digital Innovation Programme	£1,250,000	24.071	Fraser Bell		24/09/24	30/09/25		Funding no longer in place to support this



Direction in relation to	Total Budget	Report No. (HSCP)	Lead Officer	ACC/ NHSG	Date Approved	Effective To	Status	Narrative
Rosewell House	Existing Budget	23.054	F. Mitchellhill	NHSG	22/08/23	31/12/25		Further report to be brought to IJB summer 2025 to determine the future of Rosewell House
Rosewell House	Existing Budget	23.054	F. Mitchellhill	ACC	22/08/23	31/12/25		Further report to be brought to IJB summer 2025 to determine the future of Rosewell House
Grants Funding	£438,141	25.021	S. Omand-Smith	ACC	18/03/25	31/03/26		Direct Award of grant funding to 8 organisations for 12 months
Annual Procurement Workplan 2025/26	£42,554,350	25.007	N. Stephenson	ACC	04/02/25	05/04/26		One year contract extension of 23 residential services for older people under the National Care Home Contract
Supplementary Workplan	£3,616,748.00	20.001	N. Stephenson	ACC	09/06/20	30/06/26		Training and Skills commissioned services listed on contracts register which is reviewed at least annually. Review scheduled for January 2026.
Annual Procurement Plan	£56,205,827.00	21.008	S. Omand-Smith	ACC	23/02/21	30/09/26		Various commissioned services only two of which remain open. One of these is reviewed annually and the other is due to end Sept 2026 with a review scheduled to commence Sept 2025
Alcohol and Drugs Partnership (ADP) Investment Programme	ADP Budget	22.037	K. Dawson	NHSG	07/06/22	30/06/27		Scheduled for review a minimum of 12 months in advance of the end date.





Direction in relation to	Total Budget	Report No. (HSCP)	Lead Officer	ACC/ NHSG	Date Approved	Effective To	Status	Narrative
Alcohol and Drugs Partnership (ADP) Investment Programme	ADP Budget	22.037	K. Dawson	ACC	07/06/22	30/06/27		Scheduled for review a minimum of 12 months in advance of the end date.
Morse Community Electronic Patient Record Evaluation and Contract Renewal	£913,042.00	24.030	A. MacLeod	NHSG	07/05/24	01/10/27		Approved at IJB May 2024. Budget is maximum required, could be less if Shire and Moray come on board. Contract review will be undertaken a minimum of 12 months prior to contract end date.
Supplementary Workplan	£42,391,380.00	22.098	N. Stephenson	ACC	29/11/22	31/03/28		Various commissioned services all listed on Contracts Register which is reviewed at least annually. Review date will be noted on 2027/28 Annual Procurement Workplan.
Supplementary Procurement Workplan 2024/25	£146,096,300	24.007	F. Mitchelhill	ACC	01/04/24	31/03/28		Bon Accord Support Services including variation to detail (not timescale) of original Direction in relation to Rosewell House
Aberdeen City Vaccination and Wellbeing Hub	c £300,000	24.047	S. Reid	NHSG	09/07/24	09/05/28		Extension of provision of Wellbeing Hub at current location. Budget in relation to additional rental, maintenance, cleaning, utilities etc. only.
Supplementary Workplan	£12,887,689.00	22.066	N. Stephenson	ACC	30/08/22	30/11/28		ADP and MH commissioned services all listed on Contracts Register which is reviewed at least annually. Review date will be noted on 2028/29 Annual Procurement Workplan.





Direction in relation to	Total Budget	Report No. (HSCP)	Lead Officer	ACC/ NHSG	Date Approved	Effective To	Status	Narrative
Annual Procurement Workplan	£110,536,534.00	23.002	N. Stephenson	ACC	31/01/23	31/03/29		Various commissioned services all listed on Contracts Register which is reviewed at least annually. Review date will be noted on 2028/29 Annual Procurement Workplan.
Independent Advocacy	£2,059,612.00	23.018	N. Stephenson	ACC	25/04/23	30/09/29		On Grants Register which is reviewed at least annually. Review date will be noted on 2029/30 Annual Procurement Workplan.
Procurement Workplan (MH Community Intervention Services)	£4,824,046.00	23.056	N. Stephenson	ACC	22/08/23	31/10/29		Listed on Contracts Register which is reviewed at least annually. Review date will be noted on 2029/30 Annual Procurement Workplan.
Link Practitioner Service	£6,129,974.00	22.062	A.MacLeod	NHSG	30/08/22	31/03/30		Funded by PCIP – on Programme for review prior to end of contract.
Annual Procurement Workplan 2025/26	£18,356,085	25.007	N. Stephenson	ACC	04/02/25	31/03/30		Direct award of six contracts to Care Homes for adults with learning disabilities for a period of five years
Annual Procurement Workplan 2025/26	£5,650,518	25.007	N. Stephenson	ACC	04/02/25	30/06/30		5 year extension for a residential service supporting people with substance use issues
Annual Procurement Workplan 2024/25	£220,737,528	24.004	F. Mitchelhill	ACC	01/04/24	31/03/31		Various commissioned services including NCHC, Housing Support, Complex Care Support Services which are listed on the Contracts Register and Grant Funded Services which are listed on the Grants Register. Both



Direction in relation to	Total Budget	Report No. (HSCP)	Lead Officer	ACC/ NHSG	Date Approved	Effective To	Status	Narrative
								of these are reviewed at least annually. Review date will be noted on 2030/31 Annual Procurement Workplan.
Supplementary Procurement Workplan 2024/25	£117,716,381	24.026	Fiona Mitchelhill	ACC	07/05/24	31/10/31		Care and Support at Home Services. Listed on the contracts Register which is reviewed at least annually. Review date will be noted on 2031/32 Annual Procurement Workplan. – contract will be reviewed a minimum of one year prior to contract expiry date.
Supplementary Procurement Workplan 2024/25	£200,250 (extension) + £7,103,102 (re-tender)	24.066	Fiona Mitchelhill	ACC	24/09/24	31/03/32		Carers Support Services – 4 month extension to Adult Carers Support Service and retendering of both Adult and young Carers Support Services.
Chaplaincy Listening Service	£178,369 p.a.	18.151	K. Dawson	NHSG	26/03/19	Ongoing		The service continues on an ongoing basis and is funded by Action 15 (PCIP) monies. Original Direction indicates the ongoing nature.
Immunisations	£55,558,291.81	21.066	F. Mitchellhill	NHSG	24/08/21	Ongoing		Ongoing business as usual.
Alcohol and Drugs Partnership (ADP) Investment Programme	ADP Budget	21.119	S. Omand-Smith	ACC	15/12/21	Ongoing		Ongoing service with budget reported annually within MTFF and covered by that Direction.
Alcohol and Drugs Partnership (ADP) Investment Programme	ADP Budget	21.119	S. Omand-Smith	NHSG	15/12/21	Ongoing		Ongoing service with budget reported annually within MTFF and covered by that Direction.



Direction in relation to	Total Budget	Report No. (HSCP)	Lead Officer	ACC/ NHSG	Date Approved	Effective To	Status	Narrative
ADP/Blood Borne Viruses (BBV) Partnership Update	£65,000.00	20.068	S. Omand-Smith	ACC	01/12/20	Ongoing		Ongoing service with budget reported annually within MTFF and covered by that Direction.
ADP/Blood Borne Viruses (BBV) Partnership Update	£65,000.00	20.068	S. Omand-Smith	NHSG	01/12/20	Ongoing		Ongoing service with budget reported annually within MTFF and covered by that Direction.
ADP - Tele Healthcare	£70,000.00	20.068	S. Omand-Smith	ACC	01/12/20	Ongoing		Ongoing service with budget reported annually within MTFF and covered by that Direction.
ADP - Tele Healthcare	£70,000.00	20.068	S. Omand-Smith	NHSG	01/12/20	Ongoing		Ongoing service with budget reported annually within MTFF and covered by that Direction.



## APPENDIX B

### Record of DPIAs

Topic	Service	Partner	Date Submitted	Date Approved	Comments
Adult Mental Health Mapping	MHLD	NHSG	09/02/24	12/02/24	
Community Mental Health Interventions Commissioning	MHLD	ACC	Oct 2023	Oct 2023	
Complex Care	MHLD	ACC	06/06/2024	-	Currently with the DPO for review.
Post Diagnostic Support	MHLD	NHSG	-	-	On Hold
Transitions Survey	MHLD	ACC	06/06/23	06/06/23	
GIRFE Pathfinder (Older People)	ASW	ACC			
GIRFE Pathfinder (Transitions)	MHLD	ACC			
Assisted Care Robots	ASW	ACC	-	-	On Hold
MORSE Integration with TrakCare	Nursing, AHPs	NHSG	June 2023	April 2024	Approved
MORSE Calendar Sync with O365	Nursing AHPs	NHSG	-	-	On Hold
Shared Federated Vision	Primary Care	NHSG	26/08/24		Approval Pending
eMAR	LD	ACC	04/12/24	04/12/24	
Stoneywood TEC	LD	ACC	03/03/25	03/03/25	